KEYSTONE ACADEMY CHARTER SCHOOL
Philadelphia, PA 19135
BOARD OF TRUSTEES MEETING
JUNE 18, 2026
BY: ZOOM VIDEO CONFERENCE
MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This Board of Trustees meeting of the Keystone Academy Charter School Board of Trustees is hereby called to Order. The time is 7:00 pm. My name is Gretchen Alston. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Keystone Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call: Daniel Saidel, Esq.

Gretchen Alston - President	"GA"
Fred Phelps - Vice President	"FP"
Angela Epperson - Secretary	"AE"
Tina Peterson - Treasurer	"TP"
Paula Dorisme- Member	"PD"

Board Members Present:	**By Invitation: Non-Board Members Present:**
Gretchen Alston Fred Phelps Angela Epperson Tina Peterson Paula Dorisme	Dr. Claudia Lyles, Chief Executive Officer Michael Danyo, Finance - Santilli & Thomson Daniel Saidel, Esq.
Board Members Absent: None	

B. Announcement of Executive Session By: Daniel Saidel, Esq.

I would like to state, for the purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

Special Announcement By: Mrs. Gretchen Alston, Board President

The Board of Trustees has two vacancies that must be filled. Any newly appointed Trustee will be a full member of the board with voting privileges. This is a volunteer position. Please contact the Board President for details- galston@keytoneacademycs.org. Information regarding the position is posted on the Keystone Academy Charter School's website.

C. Approval of Agenda

MOTION AE SECOND TP VOTE: [X] PASS [ ] FAIL	**Resolution 26061801** **Approval of the Agenda By: Mrs. Gretchen Alston, Board President** RESOLVED, that the Board of Trustees of Keystone Academy Charter School hereby approves this Board Meeting Agenda as presented.

D. Approval of Minutes

MOTION AE SECOND FP VOTE: [X] PASS [ ] FAIL	**Resolution 26061802** **Approval of the May 21, 2026, Board Meeting Minutes By: Mrs. Gretchen Alston, Board President** RESOLVED, that the Board of Trustees of Keystone Academy Charter School hereby approves the Minutes of May 21, 2026**,** meeting of the Board of Trustees of Keystone Academy Charter School as presented.

E. Reports

MOTION FP SECOND TP VOTE: [X] PASS [ ] FAIL	**Resolution 26061803** **Acceptance of the Education Committee Report By: Mrs. Grechen Alston, Committee Chair** RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby accepts the reports of the Education Committee and hereby incorporates into these minutes by reference the written report to the board; and FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

The Education Committee, consisting of A. Epperson, Dr. C. Lyles, Gretchen Alston and Paula Dorisme, met on June 15, 2026 and reviewed the PSSA results, Perkins Test, Summer EAL and improving test scores.

Resolution 26061804
Acceptance of the Chief Executive Officer Report By: Dr. Claudia Lyles CEO

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RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby accepts the reports of the CEO and hereby incorporates into these minutes by reference the written report to the board; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Dr. Lyles distributed and reviewed with the board the CEO Report:

1) Graduation took place on June 16th at City Reach Church; 58 students graduated. All but three have a high school placement. The remaining three are waitlisted at charter schools.

2) Grade 8 traveled to NYC on Mondy the 15th. The class visited the Statue of Liberty, Ellis Island, and the World Trade Center Memorial; they returned to school at 6:30 PM.

3) Summer school lists are being completed. Sessions will begin next week. Teacher assignments are being made to accommodate general education, ESY and ESL needs.

4) The charter renewal process has begun. Four members of the Leadership Team attended an orientation on Monday the 15th; the remaining team members will attend on July 6th. The renewal application is due August 31st. Inspections and reviews will begin after that time. The Board will be scheduled to meet with the review team during the next school year. Virtual meetings with the Board are an option. In addition, our Middle States evaluation will take place at the end of November. The work related to the project was started in the fall and is approximately 60 % complete.

5) School closed for the year on Tuesday. Staggered and shortened hours will be in place starting next week. The office will be open daily.

Resolution 26061805
Acceptance of the May 2026 Treasury and Financial Reports By: Mr. Michael Danyo of Santilli and Thomson

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RESOLVED that the Board of Trustees Keystone Academy Charter School hereby reviews and accepts the May 2026 Treasury and Financial Reports of Michael Danyo and hereby incorporates into these minutes by reference the financial statements and the documents presented by Michael Danyo to the board; and

FURTHER RESOLVED, that the Board of Trustees of Keystone Academy Charter School reviews and accepts the May 2026 Treasury Report in the amount of $928,526.21 as presented by Michael Danyo of Santilli and Thomson; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Mr. Danyo distributed and reviewed with the board the May 2026 Treasury and Financial Reports of Michael Danyo and the Treasury Report in the amount of $928,526.21 as presented by Michael Danyo.

F. Academic Program

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Resolution 26061806
2026 Summer Programs By: Dr. Claudia Lyles, CEO

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves an additional $15,000 for the implementation of the Summer Bridge and Algebra Program; and

FURTHER RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves the following personnel to implement Kindergarten Readiness Workshops on July 14 and August 5, 2026, in a total amount of $2145.00.
<u>Teachers</u> $35/hr.
Heather Geiger (6hrs.)
Mary Cyr (6hrs.)
Michelle DelBuono (6hrs.)

Cheryl Berson (6/hrs.)
Jacklyn VanSant (6hrs.)
Kristen Leonard (6hrs.)
Amy Broadbelt (3hrs.)
Brent Kreiser (3/hrs.)

Aides $25/hr.
Wendsday Spilleth (6hrs.)
Sarah Binder (6hrs.)
Jessica Harris (6hrs.)
Delilah Santiago (3hrs.)
Rudina Bani (3hrs.)
Carolyn Roth (3hrs.)

FURTHER RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves the allocation of twenty (20) hours of pay at $35/hr. to teachers assigned to administer the Brigance Inventory during the summer of 2026; and

FURTHER RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves the allocation of twenty-five (25) hours of pay at $35/hr. for English Language Arts Curriculum Audit during the summer of 2026 in a total amount of $8,750.00 as follows:

1. Christi O'Neill
2. Kelly Koreck
3. Marian Amaro
4. Amy Broadbelt
5. Catherine Miksis
6. Katie Baldwin
7. Amanda Roberts
8. Katelyn Kozich
9. Lisa Masgai
10. Lauren Daiutolo

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

G. Personnel

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Resolution 26061807
Approval of Appointments By: Dr. Claudia Lyles, CEO

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby retroactively approves the appointments of the following personnel, effective August 20, 2026:

1. Alicia Mayer to the position of Speech and Language Therapist at an annual salary of $80,000.
2. Camina Ceasar to the position of Teacher at an annual salary of $66,463.34.
3. Len Floyd to the position of Building Aide at an annual salary of $41,475.00; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Resolution 26061808
Acceptance of Resignations By: Dr. Claudia Lyles, CEO

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RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby accepts the following resignations effective June 18, 2026.

1) Ana Balliu
2) Alison Waldron; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

H. Approval of Contracts

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Resolution 26061809
Approval of Contract By: Dr. Claudia Lyles, CEO

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves the CEO to authorize the School Year 2026-27 contract with MACCS for the provision of nursing services in the amount of $118,354.95; and

FURTHER RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves an agreement with PA Task Force for the provision of a security guard effective August 24, 2026 through July 1, 2027 at an hourly rate of $33; for 40 hours per week; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Community Comment Colloquy (General Counsel)

Good evening, my name is Daniel H. Saidel, with Sand & Saidel, PC, and General Counsel to the Keystone Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Who	***What***
NONE	***NONE***

I. Discussion and Announcements

THE NEXT REGULARLY SCHEDULED KEYSTONE ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES MEETING IS TO BE HELD BY ZOOM ON AUGUST 20, 2026.

Adjournment

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