

**KEYSTONE ACADEMY CHARTER SCHOOL  
Philadelphia, PA 19135  
BOARD OF TRUSTEES MEETING  
FEBRUARY 19, 2026  
7:00 PM  
By: ZOOM VIDEO CONFERENCE  
AGENDA**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This Board of Trustees meeting of the Keystone Academy Charter School Board of Trustees is hereby called to Order. The time is \_\_\_\_ pm. My name is Gretchen Alston. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Keystone Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call: Daniel H. Saidel, Esq.**

Gretchen Alston - President	“GA”
Fred Phelps - Vice President	“FP”
Alma Diggs - Treasurer	“AD”
Angela Epperson - Secretary	“AE”
Paula Dorisma- Member	“MM”
Tina Peterson - Member	“TP”

**Board Members Present:**

**By Invitation: Non-Board Members:**

Dr. Claudia Lyles, Chief Executive Officer  
Michael Danyo, Finance - Santilli & Thomson  
Dr. Kathryn Makar, Chief Academic Officer  
Daniel H. Saidel, Esq.

<b>Board Members Absent:</b>	
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**B. Announcement of Executive Session By: Daniel H. Sidel, Esq.**

*1. I would like to state, for the purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**OR**

*2. I would like to state, for purposes of the Minutes of this meeting that on February 19, 2026, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:*

( ) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

( ) Labor Relations. To hold information, strategy and negotiation sessions related to labor relations and/or arbitration.

( ) Purchase or Lease of Real Property. To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.

( ) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

( ) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege, or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Additional Notes for Minutes of Meeting:

**Special Announcement By: Mrs. Gretchen Alston, Board President**

The Board of Trustees has a vacancy that must be filled. Any newly appointed Trustee will be a full member of the board with voting privileges. This is a volunteer position. Please contact the Board President for details- galston@keytoneacademycs.org. Information regarding the position is posted on the Keystone Academy Charter School’s website.

**C. Approval of Agenda**

MOTION	<b>Resolution 26021901</b>
SECOND	<b>Approval of the Agenda By: Mrs. Gretchen Alston, Board President</b>
VOTE:	
<input type="checkbox"/> PASS	RESOLVED, that the Board of Trustees of Keystone Academy Charter
<input type="checkbox"/> FAIL	School hereby approves this Board Meeting Agenda as presented.

**D. Approval of Minutes**

MOTION	<b>Resolution 26021902</b>
SECOND	<b>Approval of the January 15, 2026, Board Meeting Minutes By: Mrs. Gretchen Alston, Board President</b>
VOTE:	
<input type="checkbox"/> PASS	RESOLVED, that the Board of Trustees of Keystone Academy Charter
<input type="checkbox"/> FAIL	School hereby approves the Minutes of the <b>January 15, 2026</b> meeting of the Board of Trustees of Keystone Academy Charter School as presented.

**E. Reports**

MOTION	<b>Resolution 26021903</b>
SECOND	<b>Acceptance of the Finance/Audit Committee Report By: Mr. Fred Phelps III, Committee Chair</b>
VOTE:	
<input type="checkbox"/> PASS	RESOLVED that the Board of Trustees of Keystone Academy Charter
<input type="checkbox"/> FAIL	School hereby accepts the report of the Finance/Audit Committee and hereby incorporates into these minutes by reference the written report to the board; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

MOTION	<b>Resolution 26021904</b>
SECOND	<b>Acceptance of the Chief Executive Officer Report By: Dr. Claudia Lyles CEO</b>
VOTE:	

PASS  
 FAIL

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby accepts the reports of the CEO and hereby incorporates into these minutes by reference the written report to the board; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

**Resolution 26021905**

MOTION  
SECOND

**Acceptance of the January 2026 Treasury and Financial Reports By: Mr. Michael Danyo of Santilli and Thomson**

VOTE:  
 PASS  
 FAIL

RESOLVED that the Board of Trustees Keystone Academy Charter School hereby reviews and accepts the January 2026 Treasury and Financial Reports of Michael Danyo and hereby incorporates into these minutes by reference the financial statements and the documents presented by Michael Danyo to the board; and

FURTHER RESOLVED, that the Board of Trustees of Keystone Academy Charter School reviews and accepts the January 2026 Treasury Report in the amount of \$928,847.66 as presented by Michael Danyo of Santilli and Thomson; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

**F. Personnel**

MOTION  
SECOND  
VOTE:  
 PASS  
 FAIL

**Resolution 26021906**

**Approval of Resignations By: Dr. Claudia Lyles, CEO**

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby accepts the resignations of:

- 1) Latasha Hall retroactively on February 4, 2026;
- 2) Julie Rose, effective February 23, 2026; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

MOTION

SECOND

VOTE:  
 PASS  
 FAIL

**Resolution 26021907**  
**Approval of Stipend By: Dr. Claudia Lyles, CEO**

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves a stipend for William Masgai for services rendered as 2026 Grade 8 Yearbook sponsor in the amount of \$35/hr. for a total of ten (10) hours; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor

MOTION

SECOND

VOTE:  
 PASS  
 FAIL

**Resolution 26021908**  
**Approval of Emergency Travel Reimbursement By: Dr. Claudia Lyles, CEO**

RESOLVED that the Board of Keystone Academy Charter School hereby retroactively approves reimbursement of up to \$30 per day/per staff member to offset expenses incurred traveling to and from work, by ride share, on January 29 and 30, 2026, due to limited parking and accessibility following a snowstorm; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

**G. Professional Development**

MOTION

SECOND

VOTE:  
 PASS  
 FAIL

**Resolution 26021909**  
**Approval of Professional Development By: Dr. Claudia Lyles, CEO**

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves attendance and registration (transportation and lodging have yet to be approved) for the following staff members to attend *Get Your Teach On* from July 5-July 8, 2026 in Orlando Florida, which is a program of professional development hosted by Hope King Teaching Resources, Inc in the amount of \$3,685.00:

- 1) Kelly Koreck;
- 2) Cheryl Berson;
- 3) Kelly Abriola;
- 4) Allison Knorr;
- 5) Brent Kreiser; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

*Community Comment Colloquy (General Counsel)*

Good evening, my name is Daniel H. Saidel, with Sand & Saidel, PC, and General Counsel to the Keystone Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>

**H. DISCUSSION AND ANNOUNCEMENTS**

THE NEXT REGULARLY SCHEDULED KEYSTONE ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES MEETING IS TO BE HELD BY ZOOM ON MARCH 19, 2026.

**ADJOURNMENT**

MOTION

SECOND

VOTE:

[ ] PASS

[ ] FAIL

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