
Board Vacancy

December 7, 2023

- 1) The Board of Trustees currently has a vacancy. This seat must be filled by a parent/legal guardian of a student who is currently enrolled at KACS.
- 2) Persons who are interested in serving on the Board must provide to the school, **by December 22, 2023**:
 - a. a one-page statement indicating 1) how his/her membership on the board will benefit the school and 2) why he/she is interested in serving; and
 - b. a resume.

Responsibilities

- 1) Governance – Board members must be able and willing to govern the school effectively. They must be willing to attend **two monthly meetings** and emergency meetings and must serve on at least one sub-committee.
- 2) Trustees must be willing to attend board training workshops and to periodically attend sessions/seminars designed to enhance their skills and effectiveness.
- 3) New Trustees are required, by state regulation, to complete four (4) hours of training from an approved provider during the first year of service.
- 4) Trustees are required to complete and submit to the school a *Statement of Financial Information* form each year.
- 5) New Trustees will be required to complete and submit a State Ethics form, Child Abuse, FBI and State Clearances. They must sign Confidentiality and Conflict of Interest forms.
- 6) Ambassadors – Board members must be ambassadors for the school. They must reach out to the community and serve as liaisons to benefit the school.
- 7) Sponsors – Board members must serve as sponsors of the school by donating their resources, time and efforts on its behalf.
- 8) Consultants – Board members must possess and use their personal and professional skills and abilities to benefit the school and to foster its success.
- 9)

Timeline

- 1) All documents from candidates are due to the CEO by December 22, 2023.
- 2) A sub-committee of the Board will interview all candidates in January 2024.
- 3) The Board will vote to accept/reject candidates at the February or March 2024 meeting.
- 4) New Trustees will be seated at the February or March 2024 meeting of the Board.