

**KEYSTONE ACADEMY CHARTER SCHOOL
Philadelphia, PA 19135
BOARD OF TRUSTEES MEETING
OCTOBER 17, 2024
7:00 PM
By: ZOOM VIDEO CONFERENCE
AGENDA**

SECTION I: CALL TO ORDER

Opening Colloquy

This Board of Trustees meeting of the Keystone Academy Charter School Board of Trustees is hereby called to Order. The time is ____ pm. My name is Gretchen Alston. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Keystone Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call by Daniel H. Saidel, Esq.:

Gretchen Alston - President	“GA”
Fred Phelps - Vice President	“FP”
Alma Diggs - Treasurer	“AD”
Angela Epperson - Secretary	“AE”
Marie McCarthy - Member	“MM”
Tina Peterson - Member	“TP”

Board Members Present:	By Invitation: Non-Board Members:
	Dr. Claudia Lyles, Chief Executive Officer Daniel H. Saidel, Esq. Michael Danyo, Finance - Santilli & Thomson Michael Thomson, Finance – Santilli & Thomson Dr. Kathryn Makar, Chief Academic Officer

Board Members Absent:	

B. Announcement of Executive Session – Mr. Daniel Saidel

1. I would like to state, for the purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

OR

2. I would like to state, for purposes of the Minutes of this meeting that on October 17, 2024, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

() Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

() Labor Relations. To hold information, strategy and negotiation sessions related to labor relations and/or arbitration.

() Purchase or Lease of Real Property. To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.

() Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

() Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege, or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Additional Notes for Minutes of Meeting:

Special Announcement By: Mrs. Gretchen Alston, Board President

The Board of Trustees has a vacancy that must be filled by a Keystone Academy parent. The parent will be a full member of the board with voting privileges. This is a volunteer position. Please contact the Board President for details- galston@keystoneacademycs.org. Information regarding the position is posted on the school website.

C. Approval of Agenda

MOTION	Resolution 24101701
SECOND	Approval of the Agenda By: Mrs. Gretchen Alston, Board President
VOTE:	
<input type="checkbox"/> PASS	RESOLVED, that the Board of Trustees of Keystone Academy Charter School
<input type="checkbox"/> FAIL	hereby approves this Board Meeting Agenda as presented.

D. Approval of Minutes

MOTION	Resolution 24101702
SECOND	Approval of the September 19, 2024, Board Meeting Minutes By: Mrs. Gretchen Alston, Board President
VOTE:	
<input type="checkbox"/> PASS	RESOLVED, that the Board of Trustees of Keystone Academy Charter School
<input type="checkbox"/> FAIL	hereby approves the Revised Minutes of the September 19, 2024 , meeting of the Board of Trustees of Keystone Academy Charter School as presented.

E. Correspondence – Mrs. Angela Epperson, Board Secretary

F. Reports

MOTION	Resolution 24101703
SECOND	Acceptance of the Chief Executive Officer Report By: Dr. Claudia Lyles CEO
VOTE:	
<input type="checkbox"/> PASS	RESOLVED that the Board of Trustees of Keystone Academy Charter School
<input type="checkbox"/> FAIL	hereby accepts the reports of the CEO and hereby incorporates into these minutes by reference the written report to the board; and
	FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

MOTION

SECOND

VOTE:

PASS

FAIL

Resolution 24101704

Acceptance of the September 2024 Treasury Report and the September 2024 Financial Reports By: Mr. Michael Danyo of Santilli and Thomson

RESOLVED that the Board of Trustees Keystone Academy Charter School hereby reviews and accepts the September 2024 Financial Report of Michael Danyo and hereby incorporates into these minutes by reference the financial statements and the documents presented by Michael Danyo to the board; and

FURTHER RESOLVED, that the Board of Trustees of Keystone Academy Charter School reviews and accepts the September 2024 Treasury Report in the amount of \$807,743.10, as presented by Michael Danyo of Santilli and Thomson; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel. Saidel, School Solicitor.

G. Agreements

MOTION

SECOND

VOTE:

PASS

FAIL

Resolution 24101705

Approval of Agreement By: Dr. Claudia Lyles, CEO

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby retroactively approves an agreement, as presented, with CCES (Community Council Education Services), for the services which began on September 20, 2024 for student #10165623, at a prorated tuition in the amount of \$21,500.00 for the 2024-2025 School Year; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

H. Personnel

MOTION

SECOND

VOTE:

PASS

FAIL

Resolution 24101706

Approval of the 2024-2025 Student Activities By: Dr. Claudia Lyles, CEO

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves the following 2024-2025 School Year after school activities and compensation Keystone Academy Charter School staff as described below:

- 1) **Glee Club** – Dennis Hancock, twenty-one (21) hours at a rate of \$35/hr. in the total amount of \$735.00;

MOTION
SECOND
VOTE:
 PASS
 FAIL

- 2) **Volleyball Club** – a. William Masgai at the rate of \$35/hr. for thirty-two (32) hours, in the total amount of \$1,120.00; and
b. Charles Roberts at the rate of \$25/hr. for thirty-two (32) hours in the total amount of \$800.00;
- 3) **School Musical** – To facilitate the school musical:
 - a. Dennis Hancock at the rate of \$35.00/hr. for one hundred sixty-six and one half hours (166.5) in the total amount of \$5827.50;
 - b. Charles Roberts at the rate of \$25.00/hr. for one hundred sixty-six and one half hours (166.5) in the total amount of \$4162.50; and
 - c. Damelis Diaz at the rate of \$25.00/hr. at the rate of \$25.00/hr. for one hundred sixty-six and one half hours (166.5) in the total amount of \$4162.50.
- 4) **Student Council** – To design and supervise a Student Council Program:
 - a. Kelli Pascoe at the rate of \$35/hr. for fourteen (14) hours in the total amount of \$490.00;
 - b. Kelly Abriola at the rate of \$35/hr. for fourteen (14) hours in the total amount of \$490.00;
 - c. Katie Baldwin at the rate of \$35/hr. for fourteen (14) hours in the total amount of \$490.00; and
 - d. Katelyn Kozich at the rate of \$35/hr. for fourteen (14) hours in the total amount of \$490.00; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor

Resolution 24101707

Approval of Salary Adjustment By: Dr. Claudia Lyles, CEO

MOTION
SECOND
VOTE:
 PASS
 FAIL

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves a temporary position and salary adjustment for Kamisha Gayle retroactive to September 11, 2024, reflecting a change from per diem Substitute Teacher to Long-term Substitute Teacher, effective October 11, 2024 and continuing for the remainder of the 2024-2025 School Year, in the prorated annual amount of \$54,045.87; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

I. Federal Grant Expenditures

MOTION

Resolution 24101708

Approval of ESSER Expenditures By: Dr. Claudia Lyles, CEO

SECOND

VOTE:
 PASS
 FAIL

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves all pandemic era federal grants expenditures, including ESSER and PCCD, made during the period beginning on January 1, 2020 and ending on October 17, 2024; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Community Comment Colloquy (General Counsel)

Good evening, my name is Daniel H. Saidel, with Sand & Saidel, PC, and General Counsel to the Keystone Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>

J. DISCUSSION AND ANNOUNCEMENTS

THE NEXT REGULARLY SCHEDULED KEYSTONE ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES MEETING IS TO BE HELD BY ZOOM ON NOVEMBER 21, 2024.

ADJOURNMENT

MOTION

SECOND

VOTE:

PASS

FAIL
